



Newfields Elementary School 13th Annual Holiday Fair Information Letter

Dear Vendors,

Plans for the *13th Annual NES Holiday Fair* are underway! Attached you will find the 2017 NES Holiday Fair Application. This year our fair will be held on **Saturday, November 18th, 2017 from 9am-3pm**. Set up is the evening of Friday, November 17th from 5pm-7pm. There will also be an opportunity to set up the morning of the fair starting at 7am.

If you are interested in reserving a space please fill out the application and send it in along with a check for \$40.00 made out to *Newfields Elementary School (NES)* as soon as possible, this is a first come first serve process. ****Mail application and checks to: *Pilara Bauer, 117 Exeter Rd, Newfields NH 03856***

In order to have a diverse selection of vendors, we reserve the right to limit the number of crafters in each category. No refunds once acceptance letter have been issued, except in the case you have been placed on the waiting list and a final spot does not become available.

Newfields Elementary School is located at, 9 Piscassic Road (route. 87) Newfields NH. This event is held in the multi purpose room and adjacent hallway. Space is limited so please sign up early. Space sizes are approximately 8' wide x 8' deep. You must provide your own table and chair.

If you find that you have plans for that day please check the box for more information on our *half tables* for \$25, this is an option where vendors may display their wares on a portion of a table and a volunteer will sell your items for you. This has been a very successful option for those who have done it in the past.

Through the NES Holiday Fair the Newfields Elementary 5th graders raise money for their Sargent Camp trip by means of renting booth space, the soup and bake sale, raffles and donations. If you would like to donate an item for the raffle please check this on the application.

We will be selling coffee in the morning and delicious homemade soup at lunch time. There is ample parking around the school and in the adjacent lot. We hope you are able to join us for this very festive and fun event.

If you have any questions please contact Pilara Bauer at 603.580.2572.

Best Regards

The NES Holiday Fair Committee

NEWFIELDS ELEMENTARY SCHOOL 13TH ANNUAL HOLIDAY FAIR APPLICATION

Saturday, November 18, 2017, 9:00 - 3:00

Name _____

Business Name (if different than above) _____

Address _____

City / Town _____ State _____ Zip _____

Phone _____ Cell Phone _____

E-mail _____

Website _____

Primary Art/Craft Category/Product _____

Number of full table spaces needed (\$40 per full space) _____

Special Requests* _____

**We will make every attempt to accommodate Special Requests, however please be aware Special Request are not guaranteed.*

To raise money for their Sargent Camp trip next spring, the fifth graders will be holding a bake sale and raffle during the fair. If you would like to donate a piece for the raffle, please describe what it will be. Thank you!

How did you hear about NES Holiday Fair? Ad ____ Flyer ____ Friend ____ e-mail ____ Other ____ Last year vendor ____

If you are unavailable to attend the NES Holiday Fair there is an option where vendors may rent a portion of a table and volunteers will sell your items for you, if you are interested please check here for more information.

_____ For \$25 I would like a half table, volunteer managed. (Please fill out partial table application)

_____ For \$25 I would like a half table, self managed.

I will be setting up the Friday evening before (5pm-7pm) I will be setting up the morning of (7am)

Marketing the fair

Yes, contact me for information sharing, photos for Facebook and emails, postcards, mailing lists and/or other items for promoting my booth as well as the NES Holiday Fair.

In order to reserve your space please complete and return your application as soon as possible.

**Mail application along with checks payable to *Newfields Elementary School or (NES)* to the attention of:
Pilara Bauer, 117 Exeter Rd, Newfields, NH 03856**

I shall not hold Newfields Elementary School or the NPTO liable for any injury that may occur to myself as a crafter(s)/exhibitor(s) or anyone assisting me or for loss of goods and/or property in transit and/or while on the premises of the Newfields Elementary School.

Signature: _____ Date: _____

*For NES use only: Payment (check #) _____ Date Received _____