

NPTO Meeting Minutes

February 2, 2017

Present: Jessica Kyle, Pilara Bauer, Cathy Cartmell, Kate More, Susan Shanelaris, Jodi Bennett, Amber Ward, Jennie Bishop, Dee Kettlewood, Silvia Hutcheson, Amy Barry, Jessica House,

1. Minutes from 1/5/17 Meeting

Motion was made by Jess Kyle to approve minutes. Motion Accepted.

2. Treasurer's Report

Discussion of transfer of responsibilities:

Cathy Cartmell will perform Treasurer duties for the remainder of the term.

Discussion of financial policy:

Jess Kyle made a motion to hold in cash reserve approximately 3 months of the operating budget (\$3,000). Motion Accepted.

Review of treasurer report supplied by Cathy Cartmell.

Motion was made by Jess Kyle to accept the report. Motion Accepted.

3. LEAPP Report

Coyote Club – has started, and is going great.

Sweetheart Dance- February 18, 2017.

Intro to STEM with GEMS – 15 girls registered

Girls on the Run – Starts March 22

Boot Camp – Tessa Walker facilitating, grades 2-5 starts March 7, 2017

Sewing Club – Session started 2/1/17

Discussion of Self Portrait Class facilitated by Deb from MSA. TBD

4. Communications Report

February Hawks Highlights will be sent out soon.

5. Pizza Report

We have switched to Gepetto's Pizza, and all is going smooth.

6. Enrichment Report

Discussion of upcoming events:

- a. Raffle at Shooters Pub
- b. Baskets for bidding at the spring school concert (penny raffle)

7. Events / Initiatives

- a. **Share the Lovey** – 2/13-2/17 Kids to bring in a gently used toy/stuffy for police & fire dept.
- b. **Sweetheart Dance** – 2/18/17 Kate is organizing volunteers
- c. **Green Eggs & Ham Luncheon** – 2/22/17

Beth Lieberman requested funds from NPTO to purchase pencils, strawberries and whipped cream for Dr. Seuss week.

Via email, Jess Kyle motioned to allocate up to \$100 to sponsor the purchase of 144 Seuss pencils for distribution to students at the end of the Read Across America week and purchased and served strawberries and whipped cream for red and white dessert after the Friday pizza lunch. Motion Accepted.

- d. **Crosswalk Safety Equipment** –Nancy Favara requested funds from NPTO for the purchase of safety equipment for the crosswalk area.

Via email, Jess Kyle motioned to allocate up to \$40 for sidewalk safety equipment. Motion accepted.

- e. **Holiday Fair 2017** – discussion to set date for 11/18/17.
- f. **Meet-and-greet for principal candidates** – 3/10/17

Jess Kyle made a motion to approve up to \$100 for coffee / treats at the principal meet-and-greet. Motion approved.

g. 2017 Fundraising Ideas

*Color Run – Discussion and decision to move forward with planning for Spring 2017

*Teacher Auction – Dee and Jodi reported that the teachers were interested in the idea.

- h. Hampton Casino – Cathy to start application process.

8. Other Business

- a. NPTO Board member terms – Jess Kyle clarified that the current Board was elected under the earlier bylaws, and that three-year terms (as approved in the September 2016 amendments to the bylaws) will come into effect for the May 2017 elections.
- b. Incorporation – discussion of incorporation status.

Next meeting **Thursday March 9, 2017 at 7pm**