

## **NPTO Meeting Minutes**

**January 5, 2017**

Present: Pilara Bauer, Cathy Cartmell, Kate More, Susan Shanelaris, Kris Doane, Christine Stevens, Jessica House, Amy Barry, Jennie Bishop, Deanne Kettlewood

Meeting was called to order at 7:00pm by Pilara Bauer.

### **1. Minutes from 12/1/16 Meeting**

Motion was made by Pilara Bauer to approve minutes. Vote passed.

### **2. Treasurer's Report**

Review of treasurer report supplied by Kris Doane.

Discussion of budget. Cathy, Kris and Kate to work on a projected cashflow for the year. Discussion of amount of cash to keep on hand. Need cashflow information to make a decision on this.

Cathy to assist with Treasurer duties for the rest of the school year.

Cathy and Jess need to go to bank to get Cathy on the account.

Discussion of necessity of incorporating. Jess and Kris need to discuss findings.

Motion was made by Pilara to accept the report. Vote Passed.

### **3. LEAPP Report**

Coyote Club – to start January 18, 2017.

Sweetheart Dance- February 18, 2017. A disc jockey has been secured. Jennie will do sign up genius for food, set up, etc.

GEMS (Girls Excelling in Math and Science) Club – a new club facilitated by Reiko Johnson. Will begin January 20, 2017

Sewing Club – Kate to speak with Lois about continuing the program through the end of school year.

#### **4. Communications Report**

January Hawks' Highlights will go out later this month.

#### **5. Pizza Report**

Christine has negotiated a deal with Gepetto's Pizza and they will begin delivering pizza on 1/6/17.

All volunteer spots have been filled for the spring.

#### **6. Enrichment Report**

Discussion of 5<sup>th</sup> grade play as a possible fundraiser. Decided not to move forward based on teacher and other feedback.

Christmas Tree Fundraiser was very successful. Discussion of changes to tree sale next year.

- \*More trees

- \*Sale extending into day of holiday celebration

Dee shared that the teachers are very interested in two enrichment programs for the spring:

- 1- Choose to be nice \$2500

- 2- Junk to Funk \$3000

Teachers will make a decision on programming choice and let Jane know so she can issue a PO for payment from the school enrichment fund.

Enrichment committee to meet in January to start planning for spring event.

## **7. Events / Initiatives**

- a. Town Holiday Dinner – was a success.  
Discussion of improvements for next year:
  - \*Staggering delivery of hot dishes (limited electrical outlets)
  - \*Bigger plates
  - \*Crafts to be done in another location
- b. Discussion of coat / blanket drive to be led by Pilara and Cathy.
  - \*This was hugely successful.
- c. “Share the Lovey” event for Valentines Day. Pilara to lead.  
Idea is to have children bring in one small, clean (used) stuffed animal or toy for the police responders to give to children in scary situations.
- d. Parents night out? March? Kate to ask Great Bay Kids if they could be hired for the event. Idea is to have a drop off service where kids are taken care of while parents go out. Concern about liability issues.
- e. Green Eggs & Ham lunch – February 22, 2017. Need to have sign up genius for food, set up, clean up.
- f. New Idea for a Teacher Raffle – Raffle where kids / parents bid on items with their teachers. Like, “ice cream with Mrs. K”, jewelry making with Mrs. Dupont. Susan to give examples to Dee, and Dee will present it at the next Teachers meeting.

## **8. Other Business**

Discussion of staggering of terms of officers.

Discussion of annual meeting in May.

Discussion of ways to promote interest in NPTO, and how to spread awareness of how money is used. Theme was “Everyone assumes that someone else is doing it, but that is not the case. Many volunteers are needed.”

Meeting was adjourned at 9:30 pm.

Next meeting **Thursday February 2, 2017 at 7pm**